

**State of Maine
Maine Department of Environmental Protection
Request for Proposal
Evaluation of Shoreland Zoning Program**

The Maine Department of Environmental Protection (DEP) is responsible for general oversight of the Mandatory Shoreland Zoning Act (MSZA), Title 38 sections 435 to 449, and direct administration and enforcement of the Natural Resources Protection Act (NRPA), Title 38 sections 480-A to 480-FF. The MSZA requires municipalities to regulate land use activities in shoreland areas. The NRPA regulates activities in, on or over a protected natural resource, as well as activities within 75 feet of a resource.

DEP is seeking proposals to provide an assessment of the MSZA, including recommendations to improve upon its administration, both from a local and state perspective. Proposals will also describe how the contractor will evaluate the overlap of NRPA and the MSZA and provide recommendations, as appropriate, to address this issue.

Only those entities requesting information and proposal packages from the address below will receive the packages. The proposal packages will include a cover letter, a copy of the Mandatory Shoreland Zoning Act, the *State of Maine Guidelines for Municipal Shoreland Zoning Ordinances*, the Natural Resources Protection Act and associated regulations, a draft contract agreement between the prospective contractor and the Department, and a sample rating criteria.

Maine Department of Environmental Protection
Richard Baker, Shoreland Zoning Coordinator
17 State House Station
Augusta, Maine 04333-0017
Telephone: (207) 287-7730
Fax: (207) 287-7826
rich.p.baker@maine.gov

Completed proposals must be returned by 2:00 P.M. local time, March 6, 2008 to:

**Division of Purchases
Burton Cross Office Building-4th Floor
111 Sewall Street
9 State House Station
Augusta, Maine 04333-0009**

Packages delivered to the Division of Purchases should be labeled, "Evaluation of Shoreland Zoning Program Proposal---RFP 200712107.

Completed proposals delivered after the deadline, or delivered somewhere other than the Division of Purchases, 9 State House Station, will not be considered. Consultants/agencies failing to follow procedures outlined in this Request for Proposal and the information/proposal package will not be eligible for further consideration.